

## RIVER CITY YOUTH SOCCER LEAGUE

### HOW TO OBTAIN A BIRTH CERTIFICATE

➤ **IF THE CHILD WAS BORN IN SACRAMENTO COUNTY...**

INFORMATION ON THE INTERNET IS AVAILABLE AT [www.ccr.saccounty.net](http://www.ccr.saccounty.net).

**OR GO TO THE COUNTY RECORDER'S OFFICE AT 600 8<sup>TH</sup> STREET, SACRAMENTO.** THERE IS A CHARGE. TAKE A PHOTO ID JUST IN CASE. CHECK WITH THE COUNTY RECORDER ON TURN-AROUND TIME.

**OR YOU CAN CALL THE COUNTY RECORDER AT 874.6334 FOR MAIL AND PHONE REQUEST INSTRUCTIONS.** MAIL AND PHONE REQUESTS TAKE ABOUT TWO WEEKS (14) WORKING DAYS FROM RECEIVING THE REQUEST.

➤ **IF THE CHILD WAS BORN IN A CALIFORNIA COUNTY OTHER THAN SACRAMENTO...**

INFORMATION ON OTHER CALIFORNIA COUNTIES IS AVAILABLE ON THE INTERNET AT [www.cdph.ca.gov/certlic/birthdeathmar/Pages/CountyRecorderOffice.aspx#s](http://www.cdph.ca.gov/certlic/birthdeathmar/Pages/CountyRecorderOffice.aspx#s).

**OR CALL 411 FOR THE PHONE NUMBER OF THE COUNTY RECORDER IN THAT COUNTY.** THE BEST AND QUICKEST METHOD FOR OBTAINING A BIRTH CERTIFICATE IS TO CALL THE COUNTY DIRECTLY.

YOU CAN ALSO CALL THE STATE OFFICE OF VITAL RECORDS IN SACRAMENTO AT [445.2684](tel:445.2684) FOR INSTRUCTIONS ON MAIL OR FAX REQUESTS. VITAL RECORDS MAY TAKE 6 TO 12 WEEKS TO PROCESS YOUR REQUEST.

➤ **IF THE CHILD WAS BORN OUT OF STATE...**

CALL THE FEDERAL INFORMATION CENTER AT [1.800.688.9889](tel:1.800.688.9889) AND ASK FOR HELP. STAFF WILL REFER YOU TO THE APPROPRIATE STATE'S VITAL RECORDS OFFICE.

➤ **CHECK THE INTERNET FOR ADDITIONAL INFORMATION ON THE STATE WHERE THE CHILD WAS BORN.**